Document Reviewed: 05/08/25
Next Review Date: 09/10/2028
Authorized by: Board of Trustees

Code of Conduct

Rights • Responsibilities • Respect

Leaside is a youth and community centre delivering outdoor activities. This Code of Conduct applies to **everyone** involved in Leaside activities — young people, staff, volunteers, and visitors — whether on site, on the water, on trips, or at events.

Our aim is simple: **everyone should enjoy Leaside activities safely, positively, and without fear of harm.**

Your Rights

Everyone taking part in Leaside activities has the right:

- To be treated fairly, equally, and without discrimination
- To take part in activities in a safe and welcoming environment
- To feel protected from abuse, harassment, or radicalisation
- To have privacy respected and information kept confidential where appropriate
- To be treated professionally and respectfully by staff and volunteers

Your Responsibilities

Everyone at Leaside must:

- Keep yourself and others safe by following staff guidance and safety rules
- Report unsafe behaviour, abuse, bullying to a member of staff immediately
- Behave in a way that is respectful and does not harm others
- Support and include others, ensuring no one is left behind
- Care for the environment, wildlife, and Leaside's facilities and equipment
- Promote fairness, teamwork, and positive participation

Respect at Leaside

We expect everyone to respect:

- The rights, dignity, and differences of others
- Personal boundaries and the privacy of others
- Other users of shared land, water, and equipment
- The environment and all Leaside property

Safeguarding and Prevent

Leaside is committed to keeping all young people and vulnerable adults safe. This includes:

- Protecting participants from abuse, neglect, or harmful influences
- Being alert to signs of radicalisation, exploitation, or harmful behaviours
- Acting quickly and responsibly if a safeguarding or Prevent concern arises

Complaints and Concerns

All concerns or complaints will be handled in line with will be managed according to **Leaside's Complaints Procedure.** This Code complements our Health & Safety, Safeguarding, and Equality procedures. All of which are available on request.